

## Position Description

<b>Role Title:</b>	Disability Advocate - Yarn2Action (Identified Position)
<b>Employment Status:</b>	Full-time, fixed term to 30 June 2026
<b>Reports To:</b>	Manager, Disability and Business Development
<b>Location:</b>	Woolloongabba
<b>Award Classification:</b>	Social, Community, Home Care and Disability Services Industry Award 2010 - Level 5

Yarn2Action is a statewide individual advocacy service for Aboriginal & Torres Strait Islander People with Disability.

### Purpose of Role

The purpose of the Disability Advocate - Yarn2Action position is to provide information, referral, representation, intake and individual advocacy support to ADA clients, with a priority focus of supporting Aboriginal and Torres Strait Islander Peoples with disability, as well as their families or unpaid carers. The role will provide these supports throughout Southeast Queensland and, at times, provide outreach support in regional Queensland locations. This role aims to ensure culturally safe and inclusive access to advocacy for people with disability. The role will promote autonomy and support individuals to live a life that upholds their full and equal enjoyment of all human rights, which also includes facilitating community connections.

The Disability Advocate - Yarn2Action will be a source of knowledge, establishing external networks to draw upon the expertise within the industry, accessing resources, legislation and policy relating to Aboriginal and Torres Strait Islander Peoples with disability and supports the link between ADA Australia and Aboriginal and Torres Strait Islander Peoples and communities.

**This is an Identified position. ADA Australia considers that being Aboriginal or Torres Strait Islander is a genuine occupational requirement under s25 of the Anti-Discrimination Act QLD 1991.**

### Key Position Duties

- A solid understanding of Aboriginal and Torres Strait Islander cultures and protocols, along with established connections and networks within the community. Demonstrates the ability to communicate effectively and appropriately with Aboriginal and Torres Strait Islander people with disability, as well as their families and communities.
- Delivery of high-quality advocacy through information and individual advocacy support and representation for people with disability including Aboriginal and Torres Strait Islander Peoples, who have issues related to:
  - Abuse, neglect, violence and discrimination
  - Upholding rights, decision making and complaints processes
  - Meeting fundamental needs
  - Access to or navigation of services and systems, including the NDIS.
- Support people with disability, through disability advocacy which promotes, protects and ensures their full and equal enjoyment of all human rights.

- Provision of advocacy at an individual, group or systemic level to achieve satisfactory resolution of issues for clients or their representatives.
- Conduct culturally safe and respectful intake processes to assess client needs and determine appropriate advocacy support pathways.
- Network and build partnerships with other organisations and service providers to promote ADA Australia's services.
- Utilise ADA Australia's resources to present and promote ADA Australia's services.
- Represent and promote ADA Australia at Aboriginal and Torres Strait Islander events, workshops, forums, public engagements and networking meetings.
- Identify service needs / gaps from case work and provide feedback to Team Leader and Manager.
- Identify ongoing opportunities for enhancing policies and procedures that promote the inclusion and participation of Aboriginal and Torres Strait Islander people with disability.
- Maintain high standard of recording and consultation.
- Meet service targets.
- Attend and actively participate in case discussions, team meetings and project work.
- Understand and apply relevant legislation, policies and procedures.
- Explore opportunities and approaches to improve service delivery by incorporating cultural protocols and practices, aiming for the best outcomes for clients, their families, and staff.
- Participate and contribute in Workplace, Health and Safety activities to ensure a safe work environment for clients, staff, visitors and the community.
- Participate in and contribute to quality improvement programs and activities to work towards maintaining the Quality Management system and Accreditation Standards.

### **Key Selection Criteria**

- A tertiary qualification in human services / social work / behavioural science / community services or equivalent combination of relevant experience, education and/or training.
- Experience working with and/or advocating for people with disability of all ages, operating within a social justice framework.
- Knowledge of and experience in delivering services and supports to Aboriginal and/or Torres Strait Islander people and /or people with disability.
- High level interpersonal skills, with the ability to communicate, engage and negotiate confidently.
- Excellent written communication and presentation skills.
- Strong administrative and computer skills, including experience working with client and data management systems.

### **Essential Requirements**

- Current drivers' licence.
- Current (less than three (3) years old) pre-employment national criminal history certificate and ongoing renewal every 3 years at employee's expense.
- Valid NDIS Worker Screening Clearance (paid workers) at employee's expense.
- Valid Working with Children – Blue Card (paid workers) at employee's expense.
- Willingness to travel to regional areas outside normal working hours as required (including overnight trips on occasion).

ADA Australia strongly recommends that employees have and maintain Covid-19 and influenza vaccination currency in line with current Public Health Directives and organisation policy.