

Board Chair, Non-Executive (voluntary role)

Following a distinguished and accomplished tenure, our current Board Chair is approaching the conclusion of her constitutional term, and we are commencing the search for a qualified successor.

If you are interested in joining a committed and passionate team to help us to continue as a national voice for the rights of older people and people with a disability, we would love to hear from you. This is your opportunity to lead and work with an experienced and proactive Board of Directors to set and oversee ADA Australia's strategy.

As Queensland's independent, not-for-profit advocacy and education service, we have more than 30 years' experience in supporting and improving the wellbeing of older people and people with disabilities. Headquartered in Brisbane, we provide free, client-focused services across Queensland and play a key role in the national Older Persons Advocacy Network (OPAN).

The Board is seeking applications from Board Directors with Board Chair experience. The successful candidate will have the opportunity to transition into the Chair role following a mentoring period by the current Chair.

The ADA Australia Chair also sits on the OPAN Board and therefore this role will suit someone who has the capability and capacity to both chair ADA Australia, and over time assume ADA Australia's position on the OPAN Board. The current ADA Australia Board Chair will continue with the OPAN directorship for the first 12 months of the new Chair's tenure to enable the incoming Chair to learn more about the two organisations before fulfilling both directorships

Our Board Chair will play a vital role in guiding the organisation's strategic direction, fostering strong relationships with stakeholders, and ensuring effective governance. A list of key duties and responsibilities is outlined below:

- Lead the Board and facilitating constructive contributions by all Directors
- Ensure the Board functions effectively and efficiently as a whole in discharging its responsibilities
- Establish an effective working relationship with the CEO, and facilitate a good working relationship between the Board and CEO
- Establish an effective working relationship with members and key stakeholders
- Chair Board meetings and ensuring the effectiveness of those meetings
- Guide the on-going professional development and performance reviews of the Board and Directors
- Undertake a high-level representative role for ADA Australia
- Willingness to sit on the OPAN Board

You will find more information, including selection criteria, in the attached position description.

To apply, please email your resumé and a maximum two-page cover letter responding to the key selection criteria and outlining what you can bring to ADA Australia.

Please note that to ensure objectivity, and in line with funding contracts, applications cannot be accepted from an employee or director of an aged care or disability service provider.

Send your application to:

The Chair, Board of Directors, ADA Australia

Email: info@adaaustralia.com.au

Post: 121 Copperfield Street, Geebung, Queensland 4034

For more information visit our website: www.adaaustralia.com.au

Applications close 5pm on Monday, 30 June 2025