

INFORMATION PACKAGE

Project Officer ATSIDNQ (40 hours per fortnight)
Brisbane Office - Geebung
SACS Level 5.1 - Social, Community, Home Care and Disability Services Industry Award 2010.
Pay rates in accordance with the Fair Work (Transitional Provisions and Consequential Amendments) Amendment Regulation 2012 (No. 2) circa \$38.88 plus superannuation and attractive salary packaging.
Temporary contract to 30 June 2019

Thank you for expressing an interest in this advertised position.

This information package contains the following:

- This covering letter
- Application Form
- Position Description

The following documents can be found on the ADA Australia website – www.adaaustralia.com.au:

- Organisational Chart
- Strategic Plan
- Annual Reports
- Factsheets and general ADA Australia information

Information about ATSIDNQ (Aboriginal and Torres Strait Islander Disability Network of Qld) can be found on the website - www.atsidnq.com.au

Background

The ATSIDNQ project is a Queensland Government funded project that is currently managed by ADA Australia. ADA Australia is a state-wide, not-for-profit, independent, community-based advocacy and education service, supporting and improving the wellbeing of older people and people with disability. ADA Australia has 8 offices throughout Queensland, with its head office located in Geebung, Brisbane.

ADA Australia is jointly funded by the Australian and State Governments, providing independent advocacy services to recipients and potential recipients of services under the National Aged Care Advocacy Program (NACAP) in both residential and community setting services and Queensland Community Care Services. ADA Australia also receives funding through Legal Aid Queensland to provide support to adults in relation to administration and guardianship matters with assistance at QCAT hearings.

ADA Australia is an organisation that offers training, flexibility and support to employees. We see this as a rewarding opportunity for someone with strong interpersonal and communication skills with the ability to provide comprehensive project support.

The Position Description and Application Form are attached. Applicants are asked to submit their resume, application form, and a response to the key selection criteria (maximum of 2 pages).

Please email applications to info@adaaustralia.com.au, or address applications to:

Manager, Corporate Services

ADA Australia

121 Copperfield Street

Geebung Qld 4034

Should you wish to seek further information or clarification about the role please contact Catherine Aitken, Senior Project Officer on 07 36367 6000.

Applications close Tuesday 18th July 2017